# Memorandum

**To:** ACM and GLCA Chief Academic Officers

**CC:** ACM and GLCA College Librarians, ACM and GLCA Campus ICPSR Official Representatives

**From:** Betsy Hutula, Chief Operating Officer and Vice President for Administration, ACM

**Date:** May 14, 2025

**Subject:** Inter-university Consortium for Political and Social Research (ICPSR)

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For more than 25 years, Associated Colleges of the Midwest (ACM) and Great Lakes Colleges Association (GLCA) colleges have been collaborating to offer a discount for the Inter-university Consortium for Political and Social Research (ICPSR) at the University of Michigan. This federated membership through ACM results in a 20% discount from the institutional membership fee a residential liberal arts college would pay on its own.

**Cost**

Member dues through **ACM federated membership for 2025-2026 will be $2,272.** Regular membership dues for an ACM or GLCA school outside the ACM federated membership would be $2,840.

**Benefits**

Membership provides access to the substantial data banks at the University of Michigan’s Institute for Social Research. Participation in the ACM federated membership allows the same benefits as individual membership. As you may know, ICPSR membership has been very important to colleagues—especially social scientists and librarians at ACM and GLCA institutions.

**Action Requested**

Please complete and return the response form on the next page to indicate whether your institution will participate in 2025-2026. This should be completed by the Academic Dean or College Librarian (whichever office has budget control). If you elect to participate, you will also need to designate an official representative/liaison. **Please return the completed form by June 16, 2025.**

For your reference, the **currently participating institutions are** Carleton, Colorado, Cornell, Grinnell, Kenyon, Lawrence, Luther, Macalester, Oberlin, St. Olaf, and Wooster.

**Notification Requirements for Membership Withdrawal**

According to ICPSR policies, an institution can enroll in ICPSR at any time, but must give one year’s notice to ICPSR should it wish to discontinue its membership. However, this policy has not been enforced recently, and they ask that you give as much notice as possible if your institution will withdraw. If you wish to discontinue your membership, please let me know, and I will provide more information on the process.

**Questions?**

If you have any questions about how to best utilize ICPSR, feel free to contact me. You can also visit ICPSR’s website at <http://www.icpsr.org>.

**ICPSR FEDERATED MEMBERSHIP**

**RESPONSE FORM**

Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ My institution will continue its participation with ICPSR through ACM’s federated membership. (Please complete all sections below.)

\_\_\_\_\_ My institution will be leaving ACM’s federated membership with ICPSR. (Please complete the approval section.)

\_\_\_\_\_ My institution will not join at this time. (Please complete the approval section.)

**Approval**

Signature (e-signature accepted):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Typed Name:

Title:

Department:

\*For currently participating institutions, feel free to write “same as last year” below if no changes are needed.\*

**Send Invoice To**

Name:

Title:

E-mail:

**Campus ICPSR Official Representative/Liaison**

Name:

Title:

Address:

Phone:

E-mail:

**Please return as soon as possible and no later than June 16, 2025 to:**

Betsy Hutula, **ehutula@acm.edu**